



Kolhapur Institute of Technology's  
College of Engineering (Autonomous), Kolhapur

**IQAC ACTIVITIES for the Year 2021-2022**

Sr. No.	Date	Details of the Activities
1	01/07/2021	<b>Minutes of Meeting ( Discussion and Resolutions)</b> <ol style="list-style-type: none"><li>1. EduSkills ISTE – Center of Excellence:<ul style="list-style-type: none"><li>• In the continuation of the discussion, Dr. M.S. Kalas briefed about EduSkills ISTE – Center of Excellence proposal.</li></ul></li><li>2. Review of NIDHI TBI: • At a length of the discussion, Dr. S.M. Pise briefed the status of NIDHI TBI scheme</li><li>3. In the continuation of the discussion Dr. S.M. Pise briefed information of MAYURA AICTE IDEA Lab. He said that college needs to form different committees like advisory committee, mentors team which includes technical and IPR experts, IDEA Lab operational committee etc. and identify coordinators who will work under operational head, for IDEA Lab promotion, awareness and publicity, equipment procuring and installations, data collection and website updating, industry and school connect, skilling and training programmes, fund raising and donation for lab etc.</li></ol>
2	28/10/2021	<b>Minutes of Meeting ( Discussion and Resolutions)</b> <ol style="list-style-type: none"><li>1. Preparation and Homework for Forthcoming NAAC and NBA:<ul style="list-style-type: none"><li>• In line with the discussion over NBA and NAAC, Dr. P.P. Powar, Dean QA, shared some points. He discussed the period of validity of all programmes viz, Civil, Mechanical, Environment, Electronics and Telecommunication, Biotechnology and CSE.</li><li>• Further regarding NBA process, since the validity of EnTC department ends June 2022, the last date to compile and submit the compliance report is decided to be 30th Nov. 2021. All HoDs were requested that to prepare for TIER I process.</li><li>• Dr. P. P. Powar presented SWOC analysis along with criteriawise marks distribution of all departments. He also added that quality enhancement of all departments will be systemised only through balanced time frame. All HoDs were requested to follow the same. Also the QPQRS ( Audit of question papers) will be followed strictly at departmental level to monitor the process and report of the same needs to be sent to Dean Academics, Dean E &amp; E and Dean QA office. He suggested to send the compiled report of the academic year</li></ul></li></ol>

		<p>2019-2020 by 15th Nov 2021, which is not submitted yet. (Excluding Civil &amp; Environment Department)</p> <ul style="list-style-type: none"> <li>• Pre-qualifier presentation to study the status of all the departments is scheduled on 17th November 2021.</li> <li>• Further related to NAAC, he discussed SWOC analysis of all the criteria in order to improve the activities related to SSR and enhance the standing over attaining the grade.</li> <li>• In this regards, he discussed on new initiatives related to audits, waste management system, energy conservation. Accordingly Civil and Environment will take up Green and Environment audit, Electrical department-Energy audit, Electrical department -clean and green campus audit.</li> <li>• These departments were informed to check the criteria related to respective audit and should complete before 31st December 2021.</li> </ul> <p>2. Dr. P. P. Pawar said that AQAR for the year 2020-21 is required to file. Hence all HoDs were informed to send criteria wise information to central coordinators. The due date is 16<sup>th</sup> Nov. 2021. Separate notice will be sent in this regard. He briefed that AAA audit is in process. External audit is tentatively scheduled in the month of December 2021. Remaining points regarding NAAC and NBA preparation and follow up will be discussed in the upcoming meetings.</p> <p>3. At a length of a discussion, Dr. M.M. Mujumdar I/C Director, said that the response and registration for Covid-19 vaccination camp is satisfactory.</p>
3	25/11/2021	<p><b>Minutes of Meeting ( Discussion and Resolutions)</b></p> <p>1. Review of NAAC Preparation:</p> <ul style="list-style-type: none"> <li>• Dr. P. P. Powar, Dean QA briefed the department-wise percentage of students appeared for feedback (SSS).</li> <li>• He said that Mechanical, CSE and Civil department students feedback percentage is less. Hence another round has been planned on Friday 3<sup>rd</sup> December 2021 at 10 am.</li> <li>• He said that No Vehicle day has been planned and it is initiative to strengthen the activities related to NAAC.</li> <li>• He said that criteria-wise presentation of the departments is scheduled in the board room on 3<sup>rd</sup> December 2021 at 2.30 pm. The data received from departmental coordinators needs to be modified.</li> <li>• 2<sup>nd</sup> December 2021, is the last date of submission of department-wise information and central criteria presentation by coordinators is arranged on 5th December 2021.</li> </ul>

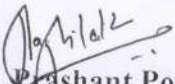
		<p>2. Review of MSE Result:</p> <ul style="list-style-type: none"> <li>• In this regard, Dr. Y.M. Patil, Dean EAE briefed the status of evaluation of MSE which was conducted during 16th Oct to 22nd Oct, 2021.</li> <li>• He said that the evaluation process is started on 21st October 2021 and ended on 21st November 2021.</li> <li>• Evaluation of separate exam for NCC students (conducted on 9th November 2021) started on 16th November 2021 and ended on 25 November 2021.</li> </ul>
4	30/11/2021	<p><b>Minutes of Meeting ( Discussion and Resolutions)</b></p> <ol style="list-style-type: none"> <li>1. F. Y. B. Tech. Syllabus Booklet Dr. D. S. Sathe, HOD BSH declared that Syllabus Booklet has been designed for F.Y. B.Tech.</li> <li>2. This innovative idea will be implemented from this year.</li> </ol>
5	02/12/2021	<p><b>Minutes of Meeting ( Discussion and Resolutions)</b></p> <ol style="list-style-type: none"> <li>1. Preparation of Submission for NAAC- AQAR: <ul style="list-style-type: none"> <li>• In the beginning of the discussion Dr. P. P. Powar, Dean QA, briefed the department-wise percentage of students appeared for feedback (SSS). Total cumulative feedback is 74%.</li> <li>• Department wise data to be sent to central coordinators. CSE, Etx., Biotech, Environment, Electrical and Civil departments submitted the data.</li> <li>• Environment department submitted proposal to The Director. HoDs of Electrical and Civil were requested to submit the proposals. • Criteria-wise presentation of central coordinators is scheduled on 5th December 2021 in the presence of Director, Dean Academics, Dean E &amp; E, Dean QA, Dean SA and central NAAC coordinators.</li> <li>• 10th December 2021 is the last date to fill information on NAAC portal</li> </ul> </li> <li>2. Preparation of NIRF: <ul style="list-style-type: none"> <li>• Dr. S.M. Pise briefed the details of NIRF.</li> <li>• He said our institution has participated in the NIRF and the preparation for the same has been started.</li> <li>• There are five criteria, Teaching learning, Research, Placement, Outcome and Perception.</li> <li>• Five faculty members are assigned for each criterion.</li> <li>• All HoDs were requested to send required data for these criteria.</li> <li>• Workshop is arranged on 10th and 11th December 2021 related with NIRF and its process.</li> </ul> </li> <li>3. Preparation of ESE December 2021:</li> </ol>

		<ul style="list-style-type: none"> <li>• In the continuation of the discussion Dr. Y.M. Patil – Dean EAE briefed the details of preparation of ESE December 2021.</li> <li>• ESE- theory papers will be conducted in between 17th December to 31st December 2021 and POE/OE is scheduled in between 1st January to 4th January 2021.</li> <li>• It is for 100 marks and it will be conducted through offline mode. The order has been sent to 152 internal and 152 external paper setter.</li> <li>• All HoDs were requested to tell their concern faculty members to maintain quality of question paper by checking CO-PO mapping and blooms level. 9th December 2021 is the last date to submit QPQRS quality audit report.</li> <li>• He added that S.Y. B.Tech. and Final Year examination will be held on same day and T.Y.B.Tech. Exam will be held on the next day. All HoDs were requested to check time-table. B.Tech.( Hons.) exam will be started from 31st December 2021.</li> </ul> <p>4. All HoDs and Deans congratulated Dr. S.S Shinde as Dean IIL and President IIC, for getting four stars out of four in this academic year to our Institution.</p>
6	09/12/2021	<p><b>Minutes of Meeting ( Discussion and Resolutions)</b></p> <ol style="list-style-type: none"> <li>1. Preparation of NAAC: <ul style="list-style-type: none"> <li>• In the beginning of the discussion Dr. P. P. Powar-Dean QA briefed the status of NAAC preparation.</li> <li>• He said that it is necessary to take continuous follow up of every criteria of NAAC as well as check the information which has been sent.</li> <li>• It is important to highlight each activity differently to make SSR strong.</li> </ul> </li> <li>2. Discussion on ESE December 2021 Schedule, Paper Setting and Evaluation: <ul style="list-style-type: none"> <li>• In this regards Dr. Y.M. Patil -Dean EAE, briefed the details of preparation of ESE December 2021.</li> <li>• ESE- theory papers will be conducted in between 17th December to 31st December 2021 and POE/OE is scheduled in between 1st January to 4th January 2021.</li> <li>• It is for 100 marks and it will be conducted through offline mode. The orders have been sent to 152 internal and 152 external paper setter.</li> <li>• All HoDs were requested to tell their concern faculty members to maintain quality of question paper by checking CO-PO mapping and blooms level.</li> <li>• 10<sup>th</sup> December 2021 is the last date to submit QPQRS quality</li> </ul> </li> </ol>


		audit report.
7	17/12/2021	<p><b>Minutes of Meeting ( Discussion and Resolutions)</b></p> <ol style="list-style-type: none"> <li>Discussion on Preparation for NAAC/ NIRF: <ul style="list-style-type: none"> <li>In this regard Dr. P.P. Powar, Dean QA (IQAC coordinator) appreciated all HoDs, departmental NAAC coordinators and departmental criterion coordinators for sending information to central NAAC coordinators.</li> <li>He added that code of conduct is prepared and sent for the approval. Environment and Electrical departments have submitted the audit proposals for approval. He said that almost 70% information has been uploaded on NAAC portal.</li> <li>All HoDs were requested to use Geotag soft tool to capture photos of institute events.</li> <li>Dr. Bugade briefed the details of NIRF preparation. He said that the list of companies has been given to NIRF. Forty-seven companies have been shortlisted for criteria five perception.</li> </ul> </li> <li>Revised Schedule of ESE 2021: <ul style="list-style-type: none"> <li>In the beginning of the discussion Dr. M.M. Mujumdar briefed the revised schedule of ESE 2021.</li> <li>ESE is scheduled from 22nd December 2021.</li> <li>It will be conducted through online and proctor mode. PO/POE also will be conducted through online mode.</li> <li>Timetable is ready to implement. The Question papers have been submitted by all paper setters on time.</li> </ul> </li> </ol>
8	28/01/2022	<p><b>Minutes of Meeting ( Discussion and Resolutions)</b></p> <ol style="list-style-type: none"> <li>Dr. S.M. Pise –Dean RnD said that we have to fill the details on the portal of IDEA-LAB. He informed to conduct the presentation for the students on IDEA-LAB awareness and select student ambassador for each programme.</li> <li>Review of ESE Evaluation December 2021: <ul style="list-style-type: none"> <li>In this regard Dr. Y.M. Patil briefed the subject wise data of ESE evaluation. He said that evaluation is still in process and some of the subjects have not yet completed though only one or two papers have been assigned.</li> <li>He informed all HoDs that the assessment process must complete immediately without fail. He added that lapses committee meeting is scheduled on 1st February 2022 for 200 malpractice cases.</li> <li>ESE December 2021 results will be announced After that meeting. Those subject's assessment will not be completed till that, their results will be kept pending.</li> <li>On this note, Mr. Ajit Patil said that it is important to discuss the issues regarding exams and assessment at department level</li> </ul> </li> </ol>

		and put forward for the solution.
9	03/02/2022	<p><b>Minutes of Meeting ( Discussion and Resolutions)</b></p> <ol style="list-style-type: none"> <li>1. Status of NIDHI- iTBI: <ul style="list-style-type: none"> <li>• In the beginning of the discussion Dr. S.M. Pise briefed the status of NIDHIiTBI. He said 500 proposals were submitted across the country. 87 proposals were shortlisted by NATIONAL EVALUATION COMMITTEE.</li> <li>• The proposal submitted by our institute is one of them shortlisted by committee.</li> <li>• Online Presentation was given on 22nd January 2022 on the same and we are waiting for final approval.</li> </ul> </li> <li>2. Review of AICTE- IDEA LAB Proposal: <ul style="list-style-type: none"> <li>• In this regard Mr. S.S. Mane briefed the data of funds collection as well as infrastructure progress report. He said that IDEA LAB will be inaugurated by the end of March 2022.</li> <li>• Mentor committee was formed and student ambassadors were identified for IDEA LAB. Training will be scheduled for coordinators, co-coordinators, Tech-Gurus etc. within next 15 days. Workshop will be conducted on 3D Printing for industrial work purpose.</li> <li>• Video is to be sent to AICTE to show progress regarding this LAB. 6 FDPs will be conducted till 15th March 2022.</li> </ul> </li> <li>3. In the continuation of the discussion, Dr. Amit Sarkaar – Dean ACR, briefed the details of placements. He said that 389 students have been placed officially. He said that Wipro is visiting for campus recruitment of the students from all the branches in the month of July 2022. He added that our institution has signed MoU with “Code-chef” to enhance students’ technical skills. It is a competitive coding platform.</li> </ol>
10	03/03/2022	<p><b>Minutes of Meeting ( Discussion and Resolutions)</b></p> <ol style="list-style-type: none"> <li>1. Dr. Vilas Bugade- NIRF Cordinator, informed that NIRF 2022 data is uploaded successfully on NIRF portal and also on college website. He added that the college will give charges of faculty membership to activate IEEE students chapter in college. The 12 student’s membership have to be paid by students of Electrical, Computer and EnTC Engineering.</li> <li>2. Dr. Amit Sarkaar briefed the details of placements. He said that 444 students have been placed officially. He informed that Prof. Inamdar is coming next week for fellowship.</li> <li>3. Mr. Ajit Patil informed that the proposal was received from</li> </ol>

		<p>Center for Skill Development and Entrepreneurship. He briefed about the proposal.</p> <ol style="list-style-type: none"> <li>4. Dr. V.V. Karjinni –Executive Director , discussed some points like, renewing of MoU, Solar parking, ETAP etc.</li> <li>5. Dr. Thorvat briefed the details of student learning portal- 'Parakh'. He said institutional registration is done. Registration of all faculties and students is mandatory.</li> <li>6. Dr.P.P. Powar briefed the deatials of NAAC preparation. He said that in the meeting over AQAR discussion, suggestions were received from Executive Director. Accordingly, NAAC coordinators presentation is arranged in the next week.</li> <li>4. Proposal of Green, Energy and Environmental Audit has been passed and it is in progress.</li> <li>5. Academic audit 2021 first level is completed and second level is arranged in coming 10 days.</li> <li>6. Mr. Amit Kopardekar from Mechanical department has been identified as supporting assistant for NAAC activities.</li> <li>7. Review of MSE 2020: • Further in a discussion, Dr. Y.M. Patil briefed the details of MSE 2022. He briefed that MSE 2022 will be conducted through offline mode from 19th to 25th March 2022 in three slots, S.Y. -9.30 am to 11.30 am, T.Y.- 12 pm to 2 pm and final year – 2.30 pm to 4.30 pm. Timetable is ready. The examination slots for final year B. Tech. students are arranged on Saturday and Sunday.</li> </ol>
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**Dr. Prashant Powar**  
 Dean QA and IQAC Coordinator



  
**Dr. Manoj M. Mujumdar**  
 Director (I/C)